

Agreed Board of Management Minutes Rathcoole ETNS

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| Venue | School building | | |
| Date of Meeting | J 2024 | | |
| Minutes taken by | Principal | | |
| Apologies (initials) | MR | | |
| Present (initials) | AO'S, GM,CM,BH,SN, DC | | |
| Time Meeting Opened | 7pm | Closed | 8pm |
| Chairperson | AO'S | | |

| ISSUE: | DECISION/ACTION: | BY: |
|-----------------------------|--|---|
| Welcome | All welcomed. | |
| Minutes of previous meeting | Minutes read and approved | Chairperson |
| Matters arising | | |
| Ethos and Values | Statement about the ET Ethos and Values | Chairperson |
| Principals report | <ul style="list-style-type: none"> ● Read and discussed ● Enrolment overview given | GM |
| Policy | <ul style="list-style-type: none"> ● Admissions policy discussed. ● Changes to the admissions policy discussed ● Child protection documents were read and adopted. | GM to edit and get approval from Head office GM to edit and circulate |
| CPOR | Read and adopted. It is agreed that storing on the drive with the minutes is appropriate. | GM to store |
| Children's First | All board members asked to file their children's first documents in the Board drive- training can be completed on the Tusla website. | All members |
| Buildings update | <ul style="list-style-type: none"> ● Planning extended for permanent site to November ● Parking is an issue on site- GM has sent emails and discussed with representative from the Department and emailed the ETB | SN to write a piece for TD's to query the delay GM to continue to liaise |
| Finance | <ul style="list-style-type: none"> ● No finance report ● Request for the cleaner/caretaker to be increased to 20 hrs was agreed. ● Swimming to be subsidized by the board for both Autism classes. Risk assessment requested. | MR at next meeting GM to sort new contracts GM to liaise with Staff |
| Correspondence | Read and decided. | GM to email staff involved |
| Date of Next Meeting | TBD October | |

