Board of Management Minutes Rathcoole ETNS

Venue	School building		
Date of Meeting	7 th December , 2023		
Minutes taken by	Principal		
Apologies (initials)	MR,SC		
Present (initials)	AO'S, GM, DS,SN,CM,BH		
Time Meeting Opened	7.00pm	Closed	8.30pm
Chairperson	AO'S		

ISSUE:	DECISION/ACTION:	BY:
Welcome	All welcomed.	
Minutes of previous meeting Matters arising	6 members agreed to the community nominees on the 30th of November 2023. New Board of Management convened. New members welcomed. Declaration of Acceptance of Membership of the school Board of Management signed by all present. SC and MR to sign separately.	Chairperson
Ethos and Values	Statement about the ET Ethos and Values	Chairperson
Principals report	Read and discussed. - Wellbeing talk By Skye Devy given to staff on self-care and debriefing. - Security of the building was assessed after events in Dublin City center. The Community Garda advised. - Trips by the Autism classes are proving very successful - Enrolment was discussed. - School enrolment stands at 101 students. - Attendance is up on last year with October with 89.3% and November on 85.3% - Deputy is now overseeing attendance and punctuality as part of her role. - New EWO is very proactive. - Substitute crisis was discussed - Sick leave report given to the Board - Focus of SSE will be on Literacy and Learn Together - ICT discussed -forward planning needed - Covid no update - Anti bullying was discussed - Croke park was based on staff meetings and teach meets about Gestalt language - Behavior in the school was discussed - DS completed the Board of Management training session - DS to create the Standards and place around the school to promote them again	GM

Finance	Treasurer was absent. Brief discussion about secretary payroll changeover and new accounts were authorized for the PCA, Aladdin and the Hot Meals scheme	
CPOR	Read and adopted. To be signed and filed.	GM
Buildings	Accommodation and how to get planning moving was discussed. SN will liaise with GM on ideas Brief discussion about secondary school placement shortage.	GM
Review of Policies	Career break/Job share policy was discussed and adopted. To be sent to all staff. GM to discuss with all staff in light of the teacher shortage.	GM
New Board	Community nominees agreed by the other 6 members on the 30 th of November. New Board constituted on the 7 th of December.	All
Correspondence	Discussed and emails to be sent to relevant personnel.	GM
Date of Next Meeting	TBD – February for Career break/jobshare rulings	

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Signed by the Chairperson: